



Date Posted: 7/1/2020

Send resume to: employment@stgregs.org

Type of Employment: Full-Time: Part-Time: If part-time, # of hours per week _____

Job Title of Open Position: Middle School Teacher (Grades 7 and 8 ELA)

Salary: Commensurate upon experience/education

Employer: St. Gregory the Great School

Location Address: 250 St. Gregory Court, Williamsville, NY 14221

Employer website: www.stgregschool.org

Job Description

Essential Core Qualities:

- Comfortable with leading prayer and sharing faith with students and staff.
- Experience with implementation of the Common Core Standards, NYS ELA modules, and instructional strategies.
- Experience implementing Common Core aligned units, lessons, and assessments.
- Effective classroom management skills, demonstrated knowledge of curriculum, including planning, execution, and evaluation of materials, supplies, and lessons.
- Strong math background.
- Character traits necessary to teach young children - enthusiasm, warmth, and dedication.
- Ability to differentiate instruction and believes in an inclusive learning environment.
- Strong verbal and written communication and teaming skills.
- Technology skills for student management tasks and instruction.
- Open to instructional coaching and to other teachers in the classroom.
- Role model and lifelong learner.

Responsibilities:

- The Middle School teacher will teach students in English Language Arts utilizing the principles and framework of STREAM.
- Teach the Catholic faith in collaboration with Middle School Religion teachers, Priests, family faith, music ministry and youth ministry through prayer circles and retreats.
- Develop and implement in collaboration with the ELA team and literacy coach a balanced literacy program for grade 7 and 1 class of grade 8 ELA.
- Design and implement an enriched ELA course for grade 7 utilizing critical thinking skills and student collaboration.
- Teach 7 ELA AIS and progress monitor 2x a month.
- Plan and implement learning tasks to meet the spiritual, physical, emotional, intellectual and social needs of the children in the program.
- Implement a morning meeting and prayer circle to build community.

- Provide grade appropriate instructional duties such as: daily lesson plans, classroom preparation, assessment, enrichment and remediation as necessary.
- Establish routines and provide positive guidance.
- Provide a safe and secure environment for children to feel comfortable.
- Implement positive discipline when required.
- Clearly and effectively communicate in a manner that children understand.
- Develop positive relationships and communicate effectively with parents.
- Phone calls and/or emails must be returned to a parent within 24-48 hours.
- The teacher must sustain weekly communication with parents through email and/or Google calendar/classroom or school website.
- Discuss children's development with parents.
- The teacher is responsible for the supervision of the students in his/or her care.
- Daily attendance is recorded on e-school and class attendance is kept in the grade book.
- They must update the grade book and e-school at least every 2-3 days.
- The teacher must attend twice monthly faculty meetings.
- The teacher must attend parent teacher conferences, Open House, Parent Information Night and graduation. Teachers who teach a sacrament year must attend the sacrament preparation and sacrament.
- In addition, the teacher must attend committee meetings and shall be required to attend not more than four additional functions during the year such as athletic events, band concert, fundraisers, art show, etc.
- Teachers must attend minimally 2 Professional Development seminars each year.
- They must also attend 5 hours of ministry training each year.

Qualifications: Degree Requirements/Experience

- Qualifications: The Middle School ELA Teacher will be thoroughly committed to St. Gregory the Great School's mission and vision. All candidates must enjoy working with children, have a positive attitude, and serve as a role model for students. Basic understanding and acceptance of Catholic School philosophy, understanding of child development and skills necessary to relate to students, appropriate control and discipline techniques.
- Education: Master's Degree in Education (or in process), NYS Certification (7-12 ELA extension), clear background check, successful completion of Protecting God's Children.
- Experience: 3-5 years experience teaching in the certified area of certification.

Desired Skills

- Ability to work effectively with staff, parents, and Parish community members. Experience with conflict resolution and/or crisis management. Technology skills such as but not limited to SMART Board, iPad, Chromebook, and Google classroom.

E.O.E.

How to Apply: By Mail E-Mail Fax as above, no later than **7/15/2020**

Please include: Résumé, [employment application](#) and [teacher application supplement](#) (if applicable)